

Draw Request Form

NSP Acquisition, Rehab and Resale Loan Program
Cuyahoga County Department of Development

Borrower: Phone Number:	Draw Number
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Property Address	Date
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	Construction Item	Total Escrow	Previous Draw Totals	%	Request for This Draw	%	Approved Amount	%	
1	Masonry								1
2	Siding								2
3	Gutters								3
4	Roof								4
5	Shutters								5
6	Exteriors								6
7	Walks								7
8	Driveways								8
9	Painting (Ext.)								9
10	Caulking								10
11	Fencing								11
12	Grading								12
13	Windows								13
14	Weatherstrip								14
15	Doors (Ext.)								15
16	Doors (Int.)								16
17	Partition Wall								17
18	Plaster/Drywall								18
19	Decorating								19
20	Wood Trim								20
21	Stairs								21
22	Closets								22
23	Wood Floors								23
24	Finished Floors								24
25	Ceramic Tile								25
26	Bath Accessories								26
27	Plumbing								27
28	Electrical								28
29	Heating								29
30	Insulation								30
31	Cabinetry								31
32	Appliances								32
33	Basements								33
34	Cleanup								34
35	Miscellaneous								35
36	Totals		\$ -						36

Borrower Certification

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate. Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. This draw request is submitted for payment. All completed work has been done in a workmanlike manner. I hereby certify to the actual costs of rehabilitation as shown above in column 3. I understand that I cannot obtain funds from the rehabilitation escrow account without the approval of the lender.

Borrower's Signature _____

Date _____

Inspector Comments

Inspector Certification

I certify that I have carefully inspected this property on this date. The draw amounts are acceptable except as modified in column 4. I further certify that I have not accepted any work that is not yet completed in a workmanlike manner and I recommend that the rehabilitation escrow funds be released for the completed work.

Inspector's Signature _____

Date _____

Required Attachments

The following items must be submitted along with the Draw Request Form:

- 1. Receipt(s) for materials purchased or Invoice(s) for work performed.
- 2. Proof of payment (i.e. canceled checks or bank statements) of expense(s).
- 3. Contractor's Lien Waiver Form(s) signed by Contractor(s) and notarized.
- 4. Section 1512 Reporting Form(s) signed by Contractor(s) - (NSP2 funded projects only)

Submission Procedures

The Draw Request Form and all Required Attachments may be submitted to:

Cuyahoga County Dept. of Development
NSP Acquisition, Rehab and Resale Program
1701 East 12th Street, First Floor
Cleveland, OH 44114

County Authorization

Cuyahoga County authorizes the release of the following escrow funds

to _____

Amount _____

Borrower _____

Program Officer _____

Date _____

Manager, Housing Division _____

Date _____

Title Company

Name _____

Fax _____

Attn _____

Email _____